



20 – 24 February 2017

WORKSHOP ON COMMON PHRASEOLOGY AND PROCEDURES FOR VTS COMMUNICATIONS

Denpasar, Bali, Indonesia
Grand INNA KUTA Hotel



MINISTRY OF TRANSPORTATION REPUBLIC OF INDONESIA

The International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA) in association with the Directorate General of Sea Transportation of the Ministry of Transportation, Indonesia is hosting a Workshop on **Common Phraseology and Procedures for VTS Communications** in Bali, Indonesia, from 20 – 24 February, 2017.

BACKGROUND

IALA's Vessel Traffic Services (VTS) Committee is holding a workshop to enhance the operational performance and effectiveness of VTS through the adoption of common phraseology and procedures for VTS communications.

- The 2012 IALA VTS Symposium recognised that there is a compelling need to establish stand-alone communication procedures for VTS to facilitate clear and unambiguous transfer of information.
- A key factor in realising the full potential of VTS around the world is by ensuring that VTS communications are harmonised through common phraseology, procedures and technology for the delivery of precise, simple and unambiguous communications to the bridge team and allied services.
- A conclusion of the 2016 IALA VTS Symposium was that interaction and communication is not unique to VTS, and inspiration from other sectors, such as the aviation sector, may facilitate the development of enhanced and harmonized guidance on communications and phraseology.

PURPOSE

To provide the VTS Committee with proposals, concepts and examples of best practice that can be used in the development of guidance on VTS communications.

The workshop would facilitate the exchange of best practices, ideas and knowledge amongst a wide range of VTS professionals and those from other sectors and contribute to influencing the formulation and development of IALA documentation on VTS communications.

The workshop would also contribute to enhancing other IALA documents related to VTS communications, such as:

- Recommendation V-103 and its associated Model Courses with specific reference to the modules dealing communication.
- Recommendation V-127 on Operational Procedures for Vessel Traffic Services.
- Guideline 1089 on Types of Service (INS, TOS and NAS).

GOALS

To assist in the development of IALA documentation and associated material addressing the delivery of VTS communications with a view to improving its effectiveness in both routine communications and in developing situations. To promote IALA and its role in the maritime sphere.

TOPICS

The workshop will involve working groups examining the following subjects:

Language and Phraseology

- Explore and document key issues faced by VTS training organisations and VTS authorities in communicating effectively and ensuring standards and consistency in VTS communications.
- Review existing IMO, IALA, and wider industry guidance and subsequently identify strategies and best practices.
- Explore VTS message construction and the development of common phraseology to facilitate the clear and unambiguous gathering and transfer of information.
- Identify and explore how the development of common phraseology and procedures for VTS communications can best



be incorporated in IALA documentation for Training and Certification of VTS Personnel.

Effective communication

Identify and explore factors on how best common phraseology can be integrated with the developing stand-alone communication procedures to facilitate clear and unambiguous transfer of information.

Human Factors and Technology

- Identify the implications of future technology such as VDES for VTS Communications and associated human performance.
- Explore the interaction between non-technical skills (e.g., situational awareness, decision-making) and communication.
- Consider how culture plays a role in communication and phraseology.
- Address the role that VTS Centre design plays in creating physical spaces that facilitate effective communication.
- Consider how communication breakdowns and errors occur and identify a path to resilience in communications.

PROCESS

The Workshop will include presentations on various aspects relevant to VTS communications. The programme includes discussion periods and also works on draft IALA guidance for common phraseology and procedures for VTS communication.

ATTENDEES

The Workshop is directed to all relevant organisations with interest in VTS communications, such as IALA Members, VTS Authorities, VTS personnel, Maritime professionals (e.g. pilots), Competent Maritime Authorities, VTS Stakeholders, VTS Training Organisations, Linguistic experts in transportation sector, Marine Accident Investigators, etc. The working language for the Workshop will be English.

REGISTRATION FEE

The registration fee for the Workshop is EUR 480. It includes Workshop material, lunches, coffee breaks and social events.

VENUE

The venue will be the Grand INNA KUTA Hotel, Denpasar, Bali, Indonesia.



Picture source: Norwegian Coastal Administration

HOTEL

Delegates are responsible for booking their own hotels.

1 GRAND INNA KUTA BEACH HOTEL (VENUE OF THE WORKSHOP) 4 STARS HOTEL

Address: Jl. Pantai Kuta No.1, Banjar Pande Mas, Kuta, Kabupaten Badung, 80361, Bali
Tel + 62 361 751361 Fax +62 361 751362
Price: USD 135. **To benefit from the negotiated price please book with the events code: "IALA-vtscomm2017" (valid till end of December 2016).**
Website: www.grandinnakuta.com
Email: info@grandinnakuta.com/reservation@grandinnakuta.com

2 HARD ROCK KUTA BEACH HOTEL 4 STARS HOTEL

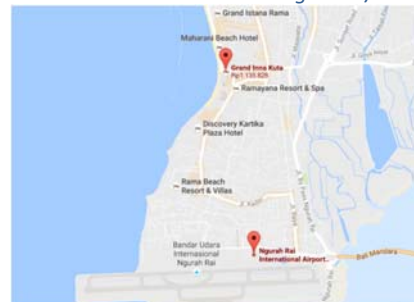
Address: Jalan Pantai Kuta, Banjar Pande Mas, Kuta, Kabupaten Badung, 80361, Bali
Tel +62 361 761 869 Fax +62 361 761 868
Price: USD 159
Website: bali.hardrockhotels.net
Email: bookings@hardrockhotels.net

3 MERCURE KUTA BEACH HOTEL 4 STARS HOTEL

Address: Jalan Pantai Kuta 10 X, Banjar Pande Mas, Kuta, Kabupaten Badung, 80361, Bali
Tel +62 361 767411 Fax +62 361 767417
Price: USD 100
Website: mercurekutabali.com
Email: reservation@mercurekutabali.com

4 KUTA BEACH HERITAGE HOTEL 5 STARS HOTEL

Address: Jalan Pantai Kuta, Banjar Pande Mas, Kuta, Kabupaten Badung, 80361, Bali
Tel +62 361 3007080 Fax +62 361 3007060
Price: USD 120
Website: thekutabeachheritage.com/



PROVISIONAL PROGRAMME

Day 1		Monday 20 February 2017
11:00 – 14:00	Registration	
14:00 – 15:00	Session 1	Opening and setting the scene
15:30 – 17:30	Session 2	Presentations by expert speakers
18:00		Welcome reception
Day 2		Tuesday 21 February 2017
09:00 – 15:00	Session 3	Working Groups
15:00		Technical visit to Lombok VTS
Day 3		Wednesday 22 February 2017
09:00 – 17:30	Session 4	Working Groups
18:00		Workshop dinner
Day 4		Thursday 23 February 2017
09:00 – 17:00	Session 5	Working Groups
Day 5		Friday 24 February 2017
09:00 – 10:30	Session 6	Reports from working groups and discussion
11:00 – 11:50	Session 7	Workshop review, conclusions and closing



REGISTRATION FORM – For online booking please use the following link:

<http://www.iala-aism.org/product/workshop-common-phraseology-procedures-vts-communications/>

Workshop on Common Phraseology and Procedures for VTS Communications

20 – 24 February 2017

Grand INNA KUTA Hotel

Denpasar, Bali, Indonesia



Participant’s details

Surname (family name): -----

First name (given name): -----

Title (Mr. /Mrs. /Dr., etc.): -----

Organisation or company: -----

Address: -----

Country: -----

Phone (incl. country code): -----

Mobile (incl. country code): -----

E-mail: -----

Dietary requirements (please specify):

I agree to my contact details being provided

in the final report of the workshop:

Yes No

I need an invitation letter for visa purposes:

Yes No

I will be accompanied by:

Payment details

by enclosed cheque or bank draft in EUROS

by VISA or MASTERCARD

No: -----

Expiry date: -----

Holder’s name: -----

Total to be charged: -----

Signature -----

by bank transfer on receipt of an invoice

Other requirements (please specify):

CANCELLATION POLICY

All cancellations must be sent by e-mail to secgen@iala-aism.org

A refund in full of the registration fee will only be provided if notification is given at least one week prior to the event. Otherwise, a cancellation charge of 50% will be applied. Name changes will be accepted.

In case of a no-show, 100% of the registration fee will be charged.