



Circular Letter IGO 2025/08

10 April 2025

Subject: **INVITATION AND INFORMATION FOR THE IALA COUNCIL 02**

To: Council Members and Member States

Dear members,

I am pleased to invite you to the 2nd session of the IALA Council which will take place at the **Sheraton Nice Airport Hotel**, 480 Promenade des Anglais, Entrance via Av. des Grenouillères, Nice, from 9 to 13 June 2025.

The Finance and Audit Group (FAG) will meet on Monday 9 June. Attendance at the meeting is limited to the members of the FAG.

As per the General Regulations, I would like to indicate the deadlines for submitting and posting the input papers for the meeting as follows:

- **Sixty calendar days [10 April]** before the meeting, the Secretariat shall invite Member States to submit papers addressing matters that they wish to discuss at the Council. These will be received by the Secretariat for the next **fourteen calendar days [until 24 April]**.
- **Forty calendar days [30 April]** before the opening of the meeting, submitted papers together with those prepared by the Secretariat shall be made available to all Member States who are invited to forward their comments to the Secretariat within **twenty calendar days [until 20 May]**.
- **Twenty calendar days [20 May]** before the meeting, the Secretariat shall make all papers and the provisional agenda for the meeting available to Member States, Associate Members and Affiliate Members.

Registration for the meeting is mandatory for both in-person and online participants on the IALA website, through the following link: <https://www.iala.int/product/council02/>

Looking forward to seeing you in Nice in June.

Yours sincerely,

Francis Zachariae
Secretary-General